

CME PTA Unit Meeting Minutes  
October 16, 2014

Meeting was called to order at 6:45 p.m. by Tricia Morack

- I. Welcome and Introduction
- II. PTA Board News
  - a. Volunteers – expressed appreciation for volunteers; need help at fall party.
  - b. CME PTA Website – expressed the continued use of website as a resource tool, especially as we follow district policy of going paperless with distribution of information.
  - c. CME PTA Weekly Updates – now includes electronic files and links for distribution of materials for event information, etc.
  - d. Fall Family Fun Night (10/24) – need additional donation of candy, vehicle entries and volunteers to help make the night successful.
  - e. Teacher/Staff Appreciation Luncheon (10/30) – visit website for sign up genius link if you are able to help donate a food item.
  - f. 2015-2016 Open Positions – announced Presidency, VP of Membership, VP of Fundraising, Co-VP of Program opened board positions for the 2015-2016 school year as current individuals who are serving are completing their second term.
- III. Proposed 2014-2015 Budget – uploaded to website for viewing; a motion was made to approve, second motion was made and approved by all.
- IV. Proposed Treasurer's Report – the following reports have been uploaded to website for viewing; a motion was made to approve, second motion was made and approved by all.
  - a. August 2014
  - b. September 2014
  - c. October 2014
- V. Proposed Spending Items – presented to unit to approve; after motions were made, approval by all was granted.
  - a. Classroom Easels – 5<sup>th</sup> Grade
- VI. 3<sup>rd</sup> Grade Art Auction – immediately following performance
- VII. Reader Feeder
  - a. Book Donation Drive – ends at the end of the month; winner selected first of November.
  - b. Open Tonight – six certificates have been placed under seats.
- VIII. New Business – no new business was brought forth to the board.
- IX. Adjournment – meeting called at 6:55 p.m.

In absence of Secretary, minutes submitted by Tricia Morack.