

PTA Planning Minutes August 12, 2014

Call to order: The Meeting was called to order by Tricia Morack at 6:40 pm.

Copies of the Meeting agenda and Treasurer Reports were distributed.

Present: Tricia Morack, Tara Stark, Tammy Miller, Jennifer Bultman, Jennifer Kanak, Stephanie Dean, Ann Billings, Katie Henry, Crystal Tiller, Tina White, Conswelia McCourt, Jodi Turnbough, Greg Johnson

- I. Welcome and Introductions
- II. Minutes – will be posted after meeting
- III. Administration
 - a. Collection box has been moved to PTA workroom/conference room.
 - b. We have a new Reader Feeder key.
 - c. We ask that the keys remain stored in the records room for security.
- IV. Treasurer's Report
 - a. Audit is complete.
 - b. Small adjustments were made to the new budget. We increased the Art Auction budget for teachers by \$150
 - c. We have an outstanding expense of \$29.15 from 5th grade recognition from last year. Board approves to write off as misc. expense
- V. Membership
 - a. We currently have 193 memberships, 8 business members
 - b. Must join PTA to be a voting member of the Board
 - c. Early bird drive ends 8/21
- VI. Fundraising
 - a. We are selling spirit wear first come, first served
 - b. Annual fund is currently at \$1550.00, ends 8/29
 - c. Culver's Night 8/26 5-8pm CME gets 10% of proceeds. The funds are designated to go toward the cougar track/pavilion. Flyers will be sent home on the Friday prior. A signup genius has been created for any volunteers willing to help that night
 - d. Serena Timko is in the process of designing/ordering t-shirts and water bottles for Walk-a-thon. The proceeds will benefit technology and resources at CME
- VII. Volunteers
 - a. We are still in need of volunteers for several events. School parties, grandparent's day, school garden, 5th grade recognition.
 - b. There is an updated volunteer handbook available
 - c. Tricia would like to schedule a meeting for all chairs and co-chairs as soon as all positions are filled.
 - d. Reminder to fill out the event recap forms after each event also help remind others that they are very important.
- VIII. Event Committee Reports
 - a. Residency Verification- PTA was present
 - b. Folder Stuffing – went smoothly
 - c. Kindergarten Orientation – PTA Present

- d. Open House – PTA Present
 - e. Bus Help – PTA offers to help with getting students on/off busses
 - f. Boo Hoo Woo Hoo Breakfast – PTA’s first event of the year
 - g. Curriculum Night Gr 1-2 – Sign up genius links have been made for those available to help
 - h. Curriculum Night Gr 3-5 - Sign up genius links have been made for those available to help
- IX. Reader Feeder
- a. PTA is excited for our new Reader Feeder location. Signup genius has been made for volunteers
- X. Cougar Caller
- a. Jennifer Kanak will be publishing. Looking to get them distributed mid-September
- XI. CME garden
- a. We had 1 or 2 parents that helped over the summer. CME custodians were a great help, they harvested the garden when it was needed.
 - b. We will need to plant in fall (August) and again in the spring.
 - c. Help was requested picking up plants from KC Community garden – Tara Stark offered
 - d. We still need an actual garden coordinator. Anyone interested should contact Ann Billings.
 - e. At this time Garden Club will only be offered to 3rd grade. Lisa Hansel voiced that she would like to see it expanded to 4th as well.
- XII. Spending Items – no new suggested at this time
- a. Our current bid for the Cougar Track Pavilion is 8 – 10k. We have \$2700 currently allocated. The bid was for a 6 x 6 cedar post, shingle roof building. 42 x 18 ft.
 - b. Mr. Johnson suggests that we look into a less expensive design called Shade Sails
- XIII. Principal’s Report
- a. Dr. Finley is making his new transition as new superintendent well.
 - b. The district grade card has been given, we received 98.6%, highest in the metro and possibly the state.
 - c. CME is on Twitter
 - d. We currently had 727 students enrolled. 747 with STRETCH students included.
 - e. Mr. Johnson is working on putting together a program called Mason’s Caring Cougars, more to come
- XIV. New Business
- a. Girls Scouts are interested in having a fundraiser to benefit a charity at Fall Family Fun Night. Board approved.
- XV. Adjournment – 7:26 pm